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(2018 Revision)

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SCHOOL VERSE

"And whatsoever ye do, do it heartily, as to the Lord, and not unto men." Colossians 3:23

SCHOOL MASCOT

"Warriors"

SCHOOL COLORS

"Navy, White, Gray and Red"

AFFILIATIONS

Members of:

Georgia Association of Christian Schools

Georgia Christian Athletic Association

and

American Association of Christian Schools

ACCREDITATION

Georgia Association of Christian Schools

Open Bible Christian School is a ministry of Open Bible Baptist Church, 3992 North Oak Street Ext., Valdosta, GA. Pastor Carrol Joye oversees the ministry and participates in weekly chapels. Mr. Peter Smith has served as principal of Open Bible Christian School since 1998. Mrs. Bobbie Joye is the Director of Pre-School and Kindergarten 5 and teaches Pre-School K3.

OBCS was established in 1971 and has graduated forty-one (41) senior high school classes. The church and school occupy 20 acres, which include 9 buildings, baseball, softball and soccer fields and a large playground and recreation area.

OPEN BIBLE CHRISTIAN SCHOOL STATEMENT OF FAITH

1. We believe there is but one living God. And in unity of this Godhead, there are three persons of one substance, power, and eternity; the Father, the Son, and the Holy Ghost.
2. We believe the Bible to be the inspired and infallible Word of God.
3. We believe the pre-existence, incarnation, virgin birth, sinless life, miracles, vicarious death, bodily resurrection, ascension to Heaven and the Second coming of the Lord Jesus Christ.
4. We believe that everyone is born with the Adamic nature and in need of salvation which is only "by grace through faith" plus nothing.
5. We believe man will spend eternity in heaven or hell.
6. We believe that once an individual is regenerated by the operation of the Holy Spirit that he should live a life separated from the world and dedicated to the Lord Jesus Christ.
7. We believe that little children are precious and dear to the heart of God and should be reached for the Lord Jesus Christ at an early age in life.

PURPOSE OF HANDBOOK

The beginning of a new school year is an exciting time, filled with the anticipation of school events, classes, studies, friends, and ball games. In addition, it is also a time of decisions that will affect one's life. It is our desire at Open Bible Christian School to instill an appreciation of the importance of Godly living in the heart and life of every student in our school.

The intent of this handbook is to establish guidelines for a consistent program throughout the school year. It is impossible to cover every situation, but basic policies and operational procedures are generally covered in this handbook.

WELCOME TO OPEN BIBLE CHRISTIAN SCHOOL

Open Bible Christian School is a private educational institution and as such, has the right to set and maintain its own standards of acceptable conduct, dress, cleanliness and scholarship to those who ask to join its student body and faculty.

PURPOSE OF OPEN BIBLE CHRISTIAN SCHOOL

The ultimate goal and purpose of OBCS is to lead boys and girls to a personal relationship with Jesus Christ, to train them in the knowledge of God, the Christian way of life, and to offer them an excellent education in an atmosphere conducive to learning. Our desire is to work with the parents in bringing up the child in the nurture and admonition of the Lord.

PHILOSOPHY OF EDUCATION

Wisdom and knowledge come from God, therefore man's education is complete only when God and His Word are at the center of all learning. *"The fear of the Lord is the beginning of knowledge"* (Proverbs 1:7). In education we are concerned with the total person: his intellectual, spiritual, physical, and social being. We believe the needs of the total person can only be met as approached from a Christian or Biblical philosophy. *"But to us there is but one God, the Father, of whom are all things, and we in him; and one Lord Jesus Christ, by whom are all things, and we by him"* (I Corinthians 6:8).

THE STUDENT

1. Created by God and in His Image, he is of inestimable worth, possessing an eternal soul that shall inherit everlasting life or everlasting damnation.
2. Because of sin, he is unable to reach God. His nature is totally depraved and foolishness is bound in his heart - *"Foolishness is bound in the heart of a child; but the rod of correction shall drive it far from him."* (Proverbs 22:15).
3. Faith in Christ Jesus is the only way of establishing a right relationship with God. Reality in life's purposes and values can be ascertained in and through Christ alone.

THE CURRICULUM

1. God is the source of all wisdom and He has revealed Himself specifically in the Bible - thus God's Word is the basis of all our studies and should be correlated with all experiences that the child has under the auspices of the school.
2. Christian education should aspire to train a child in such a way that he will have a

sound, practical working knowledge of the Word of God and be able to evaluate every circumstance of life from a Christian viewpoint.

3. The home and church, being ordained of God and being charged with the responsibility of training and teaching (“And thou shalt teach them diligently unto thy children . . .” - Deuteronomy 6:7: “Teaching them to observe all things whatsoever I have commanded you. . .” - Matthew 28:20), should work together with the Christian school in promoting the student’s growth.

THE TEACHER

1. The teacher in the Christian school must of necessity give evidence of knowing Christ as personal Savior.
2. The teacher must be wholly committed to following and obeying Christ, thus being wholly committed to a life of service to man for Christ’s sake.
3. The teacher should possess academic and professional learning necessary to perform his task.

EDUCATIONAL OBJECTIVES

1. To lead students to a saving knowledge of Jesus Christ.
2. To teach the Bible as God’s inspired Word and to develop attitudes of love and respect toward it.
3. To develop a desire to know and obey the will of God.
4. To develop the mind of Christ in each student and to teach each student how to overcome sin.
5. To encourage the development of self-discipline and responsibility.
6. To instill in each student love and honor for home and parents.
7. To provide each student with developing skills necessary to make a living.
8. To give our students a solid academic foundation in the fundamentals of learning, for the average and above-average student, along with Christian training taught from a Biblical point of view.
9. To stimulate aesthetic values.

ADMISSIONS

Open Bible Christian School admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at OBCS. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, athletics and other administered programs.

The following information must be submitted before the admission committee can make a final decision:

1. A signed, completed application form.
2. A copy of the most recent report card(s) or school transcript(s) including achievement test results.
3. A state certified copy of the child's birth certificate.
4. Copy of Georgia Immunization form #3231.
5. Interview with parents and student with Principal (1-12) or Director of Pre-School (K3-K5).

All parents who enroll their children in Open Bible Christian School are to sign the Statement of Cooperation, part of the enrollment form, indicating to the school their willingness to support the school in all endeavors. Should there come a time that the support of the parent can no longer be given, then we would require the parent to withdraw their student(s) from the school.

GENERAL POLICIES

PARENTS VISITING THE SCHOOL AND CLASSROOMS

Parents are always welcome at Open Bible Christian School and should feel free to visit the school and classrooms. Parents who come to the school during normal school hours for any reason are asked to go directly to the school office and identify themselves. We do, however, request that any visitor to the classrooms make an appointment with the administration, in advance. Parent-teacher conferences should be scheduled with the classroom teacher at a convenient hour, not during normal classroom hours. Parents in grades K3-5 are advised against sending friends or relatives to pick up your child without notification in advance. This is for your protection as well as the welfare of the student.

PLEDGES

The recitation each morning of the words of the pledges given below is a consistent

and continual reminder of the honor and privilege we have as American citizens and Christians. Therefore, it is essential that every student see his/her responsibility to recite these each day.

PLEDGE TO THE BIBLE

I pledge allegiance to the Bible, God's Holy Word. I will make it a lamp unto my feet and a light unto my path. I will hide its word in my heart that I might not sin against God.

PLEDGE TO THE CHRISTIAN FLAG

I pledge allegiance to the Christian flag and to the Savior for whose Kingdom it stands. One Savior, crucified, risen, and coming again, with life and liberty for all who believe.

PLEDGE TO THE AMERICAN FLAG

I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

ATTENDANCE-ABSENCES

Students are expected to be in school and be on time everyday.

Students, with an excused or un-excused absence, who miss more than twenty (20) days of a full year's course or ten (10) days of a semester course may be retained at the same grade level or may not receive credit for the course. Exceptions can only be made if the absenteeism can be confirmed by a physician, or if in the opinion of the administration, there are justifiable circumstances. Class work can only be made up if the absence is deemed excused.

Absences are excused if the student is sick, if there is a death in the family, if the student has a doctor's appointment, or if there are other reasons considered appropriate by the administration. A student must bring a written excuse from a parent or guardian on the day the student returns to school. High school students must come by the office before 8:15 A.M. to present their excuse and obtain a permit to return to class. Elementary students will give their written excuse to their teacher.

A reasonable amount of time will be given to make up work for a student with an excused absence. This should not exceed twice the number of school days missed. **It is the student's responsibility to complete the work on time.** Exception - When a student returns to school from an absence and a previously assigned test or assignment is due the day of return, that student may be responsible to take the test or hand in the assignment along with the other students. **All unfinished work (tests, projects, etc.) will be assigned a grade of zero (0) until completed. Any work still outstanding at the next 3 week grading check**

point will automatically stay a zero (0) and that grade will remain permanent.

When parents take a student(s) out of school for reasons other than sickness or doctor's appointment, arrangements should be made with the office and teacher, several days before the scheduled absence. Teachers will give advanced assignments and the student(s) is expected to return to school with assignments completed. Missed tests will be taken according to the policy for make up work.

Absentees and extracurricular activities - a student who has qualified for an absence on a particular day will not be permitted to engage in any school activity including practice that is held that day or night. Students must report before 11:30 A.M. and remain in order to participate in extracurricular activities that afternoon and night. Students who leave after 11:30 A.M. and do not return to school for at least one full period will not be allowed to participate.

Un-excused absences are given for any reason other than those listed above. One zero will be given for each class, test, quiz, or homework assignment missed.

UN-EXCUSED ABSENCES OR TARDIES

1. Any absence, wherein the office does not receive a written excuse by parent or guardian, within two days of the student's return to school.
2. A foreseeable absence that was not pre-excused.
3. All non-emergency absences or tardies. Example: skipping school, staying home to baby sit, sleeping late after returning from athletic trips, family pleasure trips such as going fishing. **Vacation, business trips, religious or cultural observances will be considered un-excused unless approved in advance by the Principal.**
4. Any high school student who misses school because of illness and reports to a job on that day.
5. If a student misses all day for a doctor's appointment that takes only an hour or so, the absence will be un-excused. It is suggested, for benefit of student and teacher that appointments be made after school.

TARDINESS

Students are expected to be on time to class, chapel and all school functions. Students who come to school late, should go directly to the office for a pass to class and to present a written excuse from the parent if after 8:10 A.M.

An accumulation of 10 tardies per semester will result in a suspension (in-school) and/or additional detentions per stated policy.

A tardy will be issued when a student asks to be dismissed during a scheduled class to go obtain needed class materials, use the restroom, etc. Habitual tardiness may lead to dismissal from school.

EARLY DISMISSAL

(Student must sign out)

1. With a note from home - a student must bring a written excuse stating the reason for the necessity to be excused early. This note must be signed before 8:10 A.M. by the teacher of the classes the student will miss. Arrangements for taking any tests must be made before leaving.
2. Without a note from home - if a student feels sick and wishes permission to go home, that student must get permission from the office before calling home. Arrangements for taking any tests must be made before leaving.
3. Without permission - if a student leaves school without permission, regardless of sickness or not, a suspension from school will be issued.

EXCUSED TARDIES & EARLY DISMISSALS

If a student is out of school for a portion of the day and a test or deadline is missed or scheduled, the student is responsible to take the test or meet the deadline when they arrive tardy or before early dismissal.

PERFECT ATTENDANCE

1. Must be counted present for school 180 days.
2. An accumulation of not more than 190 minutes (the equivalent of ½ of a normal school day) can be missed during the year in relationship to tardies and/or early dismissals. Minutes out of school will be calculated within the official school day, from 8:10 to 3:06 (3:00 for elementary).
3. For every 3 un-excused tardies an absence will be issued. This will disqualify the student from eligibility for perfect attendance.

COMMUNITY SERVICE

Although community service is not required of Open Bible students, it is encouraged for high school students (particularly Seniors). For Seniors, they can use up to 2 days per academic year to participate in community service projects. They must bring documentation

from the organization that they worked with each day in order for it not to be treated as an absence. Underclassmen can do community service, but it will be treated as an excused absence.

COMMUNICABLE DISEASE

While it is not the desire of OBCS to discriminate against any student, we are faced with the challenge of providing a safe haven for those students entrusted to our care by their loving parents. Our purpose is to protect our students from exposure to mortal illness.

We recognize also that OBCS with its limited finances is not equipped to care for the needs of very ill students or any student with a serious or chronic communicable disease.

Therefore, because we are moved with deep sympathy for the sick child and the well child, it will be the policy of OBCS to deny admission or to require dismissal from the school for a child with a serious or chronic communicable disease. The concern is two fold: it is that other students not be infected and that the ill student not become infected with other diseases transmitted by fellow students or others within the school family.

Children enrolled at OBCS or who seek to enroll at OBCS, who are diagnosed to be carrying any serious or chronic communicable or potentially lethal disease, shall be denied admission or dismissed from the school. They will not be permitted to enroll or re-enroll in regular OBCS classes until they have been medically diagnosed as no longer carrying the communicable disease.

This policy is to apply to diseases such as, but not limited to: Syphilis, Gonorrhea, Acquired Immunodeficiency Syndrome (AIDS), etc. Students who test positive for antibodies of HIV (Human Immunodeficiency Virus), or who are infected with ARC (AIDS Related Complex) are included in the policy.

SEXUAL HARASSMENT

It is the policy of Open Bible Christian School that its employees and students shall be able to enjoy an educational environment free from all forms of discrimination, including sexual harassment. Sexual harassment is unlawful under Federal law and is specifically prohibited by OBCS and will not be tolerated. Any student or parent of that student who believes that the student has been subject to sexual harassment by an employee, non-employee or student should immediately notify the school office. Procedure in filing a complaint will be explained upon such notification to the office.

SPECIFIC SCHOOL REGULATIONS

1. No running, loitering, or talking in the classrooms without teacher's permission.
2. Early arrival students must report to the appointed place. When permission is granted for them to go to their respective classrooms, they may go to their locker and then go directly to their home room to be seated in their own desk.
3. Students should not drop papers, wrappers, cans or bottles on the grounds.
4. Students who need to conduct business in the school office should go to the office window first. All students sent to the office should check with the receptionist or secretary before going into the Administrator's office.
5. Students will be required to keep their classrooms, their lockers, and the halls neat and orderly at all times.
6. A student should not enter a classroom other than his own without permission of the teacher in that room.
7. Criticism of the teachers, administration, or rules of the school will not be tolerated. Continued violation of this policy will not be tolerated. The administration reserves the right to dismiss any student that is found out of harmony with the school and its rules.
8. Objects left in the school rooms and on the school grounds should be turned into the school office. Students may redeem items from Lost and Found for a small fee. Lost and Found will only hold items for one week. Any item left in Lost and Found for more than 7 days will be disposed of by the administration.
9. Students may use the telephone only in cases of extreme emergency. **Forgetting a homework assignment, lunch money, or some item of clothing, etc., does not constitute an emergency.**
10. Students must obey promptly the commands and directions of teachers without complaint, argument, or facial expressions of disagreement. Disrespect, disobedience and insolence will not be tolerated.
11. A student dismissed from class for disciplinary reasons is to report to the office immediately. A minimum of two (2) detentions will be issued along with other appropriate discipline, as directed by the Principal.
12. Stealing other student's books or personal belongings (P.E. clothes, jewelry, etc.) will

not be tolerated. Students may be dismissed for these violations.

13. The gymnasium is off limits to students except when under the supervision of a P.E. teacher, coach or teacher.
14. Students are not to stick anything to the inside or outside of their lockers or on the walls and classroom doors.
15. Students in grades 6-12 are not to leave book bags or personal belongings in the locker room, hall or classrooms after school. All books and belongings must either be kept in lockers or carried home.
16. Students are to use restrooms during breaks and between classes. Students will not be excused from class unless it is an extreme emergency.

DRESS CODE

The dress code has three primary goals: modesty, neatness, and gender recognition. All of these qualities contribute to order and structure in the classroom and are necessary to achieve proper academic results by the student body as a whole.

BOYS 1-12

I. APPROPRIATE DRESS

- a. Slacks, jeans (no holes, patches, cuts or frizzled pant legs).
- b. Jeans or pants must not be baggy in the crotch. Low pockets or over sized jeans are not acceptable. Pant legs must not drag the floor.
- c. Belts, socks (shoes neat and appropriate for the clothes worn).
- d. Shirts must have standard collars (all shirts must be tucked in except if playing basketball in gym).
- e. Shirts without collars are allowed at sporting events but only if they conform to appropriate guidelines as stated in the dress code.
- f. No hats inside any buildings during school hours. Hats may be worn in the gym during basketball games.
- g. Sweaters and sweatshirts are appropriate if not over-sized as long as a shirt with a standard collar is worn beneath the sweater or sweatshirt.

II. NOT APPROPRIATE DRESS

- a. Shirts with immodest pictures, advertising or inappropriate printing. Clothing brand names are permitted if small and insignificant. No Disney or cartoon characters of any kind. No camouflage pants.
- b. Tank tops, sleeveless shirts.
- c. Nylon wind-breaker pants or sweat pants.
- d. No sandals. All shoes worn must be full shoes.

- e. Any intentionally sloppy styles or patterns such as “Thrift-store” or fad clothing.
- f. Jewelry - no necklace, chains (around neck or hanging from pants), no senior keys, no earrings or jewelry that requires "body" piercing. Medical alert items are permitted as long as the purpose has been communicated in writing to the office.
- g. No skinny jeans or skinny slacks.

III. HAIR

Hair must be off the ears, collar and eyebrows. It must be tapered in back and sides. Sides can be no longer than a straight line between top of ear and eyebrow. Hair must be neatly groomed without any type of an extreme or unkept appearance. Hair is not to be curled or flipped in the back or on the sides. "Rat tails", braids, corn rows, bowl cuts or lines cut in the hair are not acceptable. Dyes, bleaching and applied colors are not acceptable. Any fad haircuts deemed unacceptable by the administration will also be prohibited.

IV. SHAVEN FACES

Men's faces should be clean shaven at all times. Side burns no longer than the bottom of the ear.

GIRLS 1-12

I. APPROPRIATE DRESS

- a. Female students are to maintain the appearance of being feminine, modest and preclude the unisex look.
- b. Modesty in dress, while sitting down, walking, etc. should prevail at all times. Skirts, dresses or split skirts no shorter than the top of the knee (front and back).
- c. What is worn should resemble a skirt or dress in both fullness and length. (This applies to extra-curricular activities as well)
- d. Any slit or kick pleat must not be open higher than the middle of the knee. (Must be sewn not pinned. No pins will be allowed to be used to make a garment meet dress code guidelines.)
- e. Wrap around skirts must be pinned at the bottom to keep the skirt from opening while walking or sitting.
- f. In compliance with our goal of moderation, nothing should be worn that directs one's attention to the bust line. Shirts should meet the following requirements.
 - 1. No writing other than a name brand.
 - 2. No lettering to exceed a total of 3" tall.
 - 3. No screen printed pictures or designs.
 - 4. Embroidered designs and decorative beading allowed in moderation.
 - 5. No printing on backs of shirts or sleeves.

6. No neckline should be more than a measurement of “four fingers” from the collar bone.
7. Shirts must extend at least 3" over the top of the skirt unless an undergarment is tucked in skirt.
8. Sheer shirts may only be worn over sleeveless shirts that meet all other dress code requirements. (No spaghetti straps.)
- g. Appropriate undergarments must be worn.
- h. Shoes and sandals must have a heel back or heel strap to keep it on the foot. This must be part of the shoe’s design, not added by the student.
- i. Make-up and jewelry should be worn conservatively and not distract from the overall neat appearance (MAXIMUM of two earrings per ear, worn only in the ear lobe, and in matching pairs).

II. NOT APPROPRIATE DRESS

- a. Tight fitting clothing.
- b. Low necklines which may be revealing when bending over.
- c. Sleeveless dresses, blouses or shirts.
- d. Shorts, walking shorts, pants, palazzo pants, jumpsuits, jeans, slacks, halter or tank tops, sun dresses, hats, kerchiefs (worn on head), combat boots, jerseys or T-shirts, sport event or popular slogans.
- e. Cropped shirts at the waist or above. All tops designed to be tucked in must be tucked in (all others must come to 3" below top of skirt).
- f. Oversized, floppy, tacky clothing and untucked shirts.
- g. Clothing brand names are permitted only if small and insignificant. If it is in the center of the chest and can be read from across the room, it is not considered insignificant.
- h. No flip-flops, sandals, or shoes without heel backs or heel straps.
- i. Jewelry requiring piercing on other parts of the body.
- j. No camouflage patterns on skirts.
- k. No frayed hems on skirts or shirts. Fringes are allowed.

- III. Hair - Colored/Highlighted hair if allowed only if it is natural in appearance. No streaking is allowed.

GENERAL GUIDELINES (BOYS AND GIRLS)

- I JACKETS & COATS - All jackets and coats must have a square tail. Flannel or other shirts are not considered jackets and are not to be used as such at school. NO other high school jackets/coats may be worn while attending OBCS. College or professional sports teams may be represented on jackets.
- II SWEATERS OR SWEATSHIRTS - must not be oversized. OBCS sweatshirts, college or professional sports teams may be represented on the sweatshirt. No other

- high school sweatshirts or sweaters may be worn while attending OBCS. No immodest pictures, advertising or printing. Clothing brand names are permitted only if it is small or insignificant. No Disney or cartoon character of any kind. All sweatshirts must be worn within the above stated guidelines.
- III If pants, skirt or dress has belt loops, a belt must be worn.
 - IV Tattoos are not acceptable, whether permanent or temporary.
 - V Fad clothing and other clothing and/or articles and hair styles which identify with the rock, rap or country music culture and TV stars are not appropriate for school.
 - VI Dress code for men and ladies is enforced during on or off campus activities sponsored by OBCS. This includes before and after school, school practices and programs, extracurricular activities and social events.
 - VII Any new style of fashion that is not listed here, but breaks the spirit of the dress code, is not acceptable at OBCS.
 - VIII Student visitors are asked to comply with this dress code. Permission to visit may be withheld on a case by case basis as deemed necessary by the administration.
 - IX School related programs, banquet and games. Formal wear must be modest in fit and neckline cut and is to receive prior approval by the appointed faculty advisor.

PROHIBITED ARTICLES

The following list is not all inclusive, but these items are not permitted at school: tobacco in any form, alcoholic beverages, illegal drugs, dice, playing cards, knives, guns, explosives of any kind (including fire crackers), lighters, skateboards, water guns, radios, tape players, cellular phones, beepers, electronic games, any electronic music/video device (MP3 or Ipod) and pornography of any type. Magazines and books not related to class work are not permitted on school property. These items are subject to confiscation by the administration and may be disposed of as seen necessary by the school.

LOCKERS

Student lockers or other storage areas are subject to search, upon reasonable suspicion, for prohibited or illegally possessed substances or objects.

CLOSING OF SCHOOL

In the event that weather conditions make it impractical to have school, such information will be broadcast on local radio stations (101.1FM) and (105.9 FM). This will be accomplished as early in the morning as possible. You may contact the school office by telephone if you have any doubt about the situation.

TEXTBOOKS

Required textbooks are furnished by OBCS and are to be covered at all times. In case of loss of text or workbooks, or abnormal wear or damage, replacement cost will be the responsibility of the student. They should not be written in, marked, or pages folded. They should be handled with care.

BIBLE

The King James Version of the Bible is used at OBCS. Students in grades one through twelve should have a Bible for their class.

STUDENT DRIVERS

Students with valid Georgia driver's license and parental permission are eligible to drive to school. Any student that demonstrates careless or reckless driving will forfeit the privilege of driving on campus. All students (driver and passengers) are to leave their vehicle and report to the school building area upon arrival. There is to be no loitering in automobiles before or after school. Once a vehicle is parked in the morning, a student is not permitted to return to the car until the end of the school day. No loud and/or inappropriate music is allowed.

PARKING AREA

No student shall be in the parking area except on arrival and departure, without permission from the administration. Parking must be in the assigned areas during normal school hours. Students are allowed only to be on the front sidewalk area during break and lunch. OBCS students are not allowed to visit with non-OBCS students that drive up in the parking area before or during school hours. Students waiting for their ride or practice after school are not allowed to leave campus with another parent or student without pre-approved written permission in the office from his/her parent.

FINANCIAL INFORMATION

Open Bible Christian School does not solicit or accept government funds of any nature. All accounts are due and payable by the 1st of each month. Payments received after

the 10th of the month are considered late and subject to a late fee of \$35. If payment is not received by the last day of the month, special permission must be obtained for the student to remain in school. Report cards and grades may be held by the school at any grading period until an account is brought up to date. A student is also subject to suspension until the account is made current.

Semester examinations cannot be taken and all records, transcripts, and report cards will be withheld until all tuition payments and fees are current. No student in twelfth grade will be permitted to participate in commencement exercises unless his entire school bill is paid in full.

WITHDRAWAL/DISMISSAL

Withdrawals from school must be made through the school office. No records will be released until all bills are paid and all textbooks and school materials have been returned. See enrollment form "Statement of Cooperation" for financial obligation information.

A student will be dismissed from school any time he is found out of harmony with the rules and policies of the school. Decisions in these matters are the sole responsibility of the administration.

STUDENT VISITORS

Anyone desiring to visit the school, classrooms, gym, cafeteria, or parking area during school hours, must receive permission through the school office. We expect guests to respect and abide by the school dress code and other rules while on campus. Visitors are not allowed to participate in any activity, such as P.E. or sports, while on the campus. Only OBCS students are covered by OBCS student insurance.

LUNCH PROGRAM

Students may not invite visitors to eat lunch with them without permission from the Principal. Students may bring their lunch from home. A cafeteria is also operated whereby students may purchase sandwiches, chips, sweets, milk, soft drinks and pizza. Microwaves are provided for warm-ups. Students are not to order food from local fast food restaurants without prior permission from the Principal. Only lunches brought from home or food purchased in the cafeteria may be eaten there.

INSURANCE

The insurance policy used by OBCS provides for "excess" coverage for students at school and related activities and will pay in excess over any family or employer group

insurance, which must contribute their maximum first. Although insurance is provided for each student OBCS does not assume liability for an accident or sickness beyond its control.

LIBRARY POLICY

Books taken out of the library must be checked out. If a book does not have a card in the back, it may not be checked out. Reference materials and encyclopedias may not be taken out of the library by students or faculty. Anyone checking materials out of the library is responsible for the safe return or replacement of those materials. Delayed returns may be subject to late fees.

FINE ARTS

Each year the Georgia Association of Christian Schools sponsors a Fine Arts Festival to promote participation and excellence in such performance areas as drama, speech, music, art, Bible preaching and teaching, academic testing, spelling bees and Bible drill teams. Students in grades 7-12 are encouraged to become involved.

MUSIC

Open Bible Christian School has music classes for 6th, 7th and 8th graders and a High School Choir for students in the 9th grade and above. We also have music classes and groups in grades 1-5. All music groups perform in various programs during the year. All elementary and secondary programs are considered part of the curriculum and the attendance of all students in the program is vitally important.

SCHOOL OFFICE

The school office is a place for business. Students and parents should come to the window and ask the secretary's permission to use the phone or before entering the office.

TELEPHONE/CELL PHONES

Permission must be received before a student can use the office phone, regardless of the reason. The office telephone is not to be used by students except for emergencies and or reasonable circumstances, during or after school hours. **Students are not allowed to use cellular phones during school hours. The possession of a cell phone during the class day is prohibited. If a student is caught with a cell phone but not using it, the phone is taken, parents are contacted, and they receive a written warning. Subsequent offenses will be subject to suspension. If a student is caught using the cell phone during the class day, the phone is taken, the parents are contacted, and they will be suspended. Repeat offenses will be subject to additional days of suspension.**

PHYSICAL EDUCATION CLASS

All students in grades 6-12 must wear uniforms purchased through OBCS, which meets the dress code. All students take their uniform home on Friday to be laundered. Following the purchase of the uniform each student will print their name on the designated place on the shirt and shorts. No student can participate if the P.E. uniform is not worn, which includes socks and gym shoes. **THE UNIFORM IS NOT TO BE ALTERED IN ANY WAY.** Failure to dress out causes a drop in grade as well as the possibility of additional discipline as the instructor sees fit.

SPORTS PRACTICE

After school extracurricular activities and formal or informal sports practice requires a student to wear the school approved P.E. uniform shorts/shirt or school approved clothing.

GENERAL DISCIPLINE

The Bible teaches that a Christian should be set apart from the world in appearance and action ("*Abstain from all appearance of evil.*" - I Thessalonians 5:22 and "*Wherefore come out from among them, and be ye separate, saith the Lord, and touch not the unclean thing; and I will receive you. . .*" - II Corinthians 6:17). Various forms of discipline will be administered, depending upon the nature of the offense and the frequency it is committed. All students at OBCS are expected to follow the rules and standards of the school. We expect a student to be above reproach in showing respect to God, country, family, faculty and fellow students. Procedures used at OBCS to bring about self-discipline include, but are not necessarily limited to: warning(s), counseling, detention, probation, suspension and expulsion. It may be necessary to use a combination of the above in a given situation.

Open Bible Christian School reserves the right to suspend or expel any student, regardless of the detention status, if the student's attitude and actions do not conform to the spirit and standards of the school. Negative behavior that results in repeated detentions and/or suspensions will become part of the student's permanent record.

Infractions & Penalties (This is strictly a guide and may not cover all infractions)

1 or more detentions (minor infractions)

- A. Gum/Food/Candy
- B. Inattentiveness/Talking/Misbehavior
- C. Test, Progress Reports, Detention, etc. not signed in the designated time
- D. Dress Code Violation
- E. Lack of Proper Class Materials
- F. Homework Incomplete or Unprepared
- G. Disrespect

- H. Tardiness (after each 5)
- I. Inappropriate Music on Campus
- J. "No Show" for Detention

Multiple detentions and/or suspension or expulsion (major infraction)

- K. Constant Repeat of Minor Infractions
- L. Indecent Language
- M. Lying
- N. Possession of Prohibited Articles
- O. Insubordination/Threatening Teacher/Staff/Other students
- P. Others (as deemed appropriate by the administration)
- Q. Accumulation of 10 tardies (in the same semester)

Suspensions or Expulsions

- A. Defacing School Property
- B. Cheating/Stealing/Criminal Activity
- C. Fighting
- D. Indecent Language - cursing, sexual innuendos, vulgar slang, etc.
- E. Physical contact - holding hands, kissing, hugging, inappropriate touching, etc.
- F. Skipping Class/School
- G. Accumulation of 10 Detentions
- H. Vandalism - Destruction of School or Private Property
- I. Leaving Campus Without Permission
- J. Pornography - Immoral or Lewd Conduct On or Off Campus
- K. Use of Alcohol, Drugs, or Tobacco On or Off Campus
- L. Negative Attitude Toward Standards of School
- M. Excessive Tardies (10 Class and/or Late Arrival Tardies)
(Tardies due to sickness and/or appointment, accompanied by properly signed excuses are not counted toward the maximum allowed. All other tardies are counted.)
- N. Chronic or serious (cannot continue modestly) dress code violations.
- O. Any type of sexual relations involving same sex or opposite sex partners.
- P. Any forms of homosexual activity or other forms of deviant behavior.
- Q. **Possession or use of cell phones during the class day**

*NOTE: Each accumulation of fifteen (15) detentions per semester will result in an in-school suspension. Each succeeding five (5) tardies will result in additional days of in-school suspension.

Two types of suspensions are employed at OBCS. **In-school suspension** is employed when appropriate for less serious offenses. For ISS, a student is monitored by the office and is supplied with work in each class and additional work as deemed necessary. The work is turned in and graded at a reduced rate (beginning at 25% of for first offenses and increased

rates for multiple offenses.) Students in ISS are not allowed to practice or participate in any extra-curricular activities on the day(s) of suspension. **Out-of-school suspension** is used for serious offenses. Out-of-school suspension includes zeroes on all work that was done in each class during the term of the suspension. While under out-of-school suspension, a student is not allowed on campus for the entire day and cannot attend any school practice, function, game or extracurricular activity. **Out-of-school suspensions are counted as an un-excused absence.** The suspension will be served as soon after the offense as possible.

"The SURETY of punishment
is more important than
the SEVERITY of punishment"

ENFORCEMENT OF CLASSROOM RULES

Steps to be taken by the teacher:

1. Teacher-Student conference
2. Teacher held detention - (lunch or after school)
3. Teacher-Parent conference - (telephone or face to face with documentation submitted to Principal)
4. Dismissal from class and sent to the office (see following dismissal policy)

STUDENT CLASS DISMISSAL POLICY

1st dismissal- Parent, teacher, student conference arranged by the office before the student can be re-admitted to the class dismissed from.

2nd dismissal - Minimum of 1 day suspension and if applicable probationary status for the student in the Honor Society for one (1) full year beginning on the day of the 2nd class dismissal. A student with two (2) or more class dismissals in the academic year, would not be eligible for Honor Society membership in January.

3rd dismissal or more - Minimum of three days suspension and dropped from the Honor Society for one (1) full year beginning on the day of the 3rd class dismissal. Student may be re-considered for Honor Society, after serving the penalty, provided behavior merits such consideration.

Note: If accumulative dismissals are from the same teacher a 2nd parent-teacher-student

conference may or may not be required. This decision will be left to the Principal after discussion with the teacher. Other class dismissals by the student will require the initial parent-teacher-student conference.

ACADEMICS

The academic year consists of 2 semesters of 18 weeks each. Each semester is divided into three six-weeks grading periods.

GRADES

The purpose of the reporting system is to give parents and students an indication of progress or lack of progress being made by the student. Students are evaluated in two areas: Academic and Conduct. The letter-grade system is as follows:

A	90-100
B	80-89
C	73-79
D	70-72
F	Below 70
I	Incomplete

An "I" is given on a report card when requirements are lacking for completion. Two weeks will be allowed to complete the required work. Otherwise, zeroes will be figured with the available grades.

REPORT CARDS

Report cards are issued at the end of each six-weeks grading period (30 school days). They are to be signed by the parent or guardian and returned the following day. Numerical grades are reported. Semester examinations are taken by students in grades 6-12. Examinations count 1/4 of the semester grade. Exams are given in all subjects except Word Processing, and Physical Education.

SEMESTER EXAM EXEMPTION POLICY

- A. Applies to Freshmen (1), Sophomores (1), Juniors (2), Seniors (2). Full year classes only.
- B. Students must have an "A" every six weeks and not miss more than 3 excused or un-excused classes for the semester.
- C. All students must attend and participate in review classes.
- D. Students may not exempt the same subject both semesters regardless of the exemption

type. This applies to courses that are considered year-long courses.

PROGRESS REPORTS (1-12)

Progress reports are designed to inform parents of declining or poor academic progress. In the middle of each grading period, students may receive a report as to their progress in each subject taken. These progress reports must be signed by the parents and returned the next school day.

WEEKLY CLASS WORK RELEASE

Students in grades 1-5 will receive their corrected class work each Friday to take home for parent review. Parents are to follow each teacher's procedure in signing, indicating their review of the class work.

Students in grades 6-8 will receive any failed test forms, off-schedule progress reports, or other updates on student academic progress each Friday.

SIGNED PAPER POLICY

Major test grades of 70 or less will be sent home to be signed by a parent and returned the next day. In most cases, a failed test form may be sent instead of the test itself for grades 6-12.

PROMOTION-RETENTION

Students in grades 1st and 2nd, receiving an "F" for their yearly average in either math or reading, will be retained.

Students in grades 3rd-5th must score a yearly average of 70 or better in math, reading, and two other academic subjects to be promoted.

Students in grades 6th - 8th must pass four of their academic subjects to be promoted. 1st and 2nd semester must average 70 or above.

Students in grades 9th-12th receive one-half credit for each 90 day academic course passed at the end of a semester. Any required course failed under the semester system must be made up in an approved summer school or to be retaken at OBCS.

STANDARDIZED TESTING PROGRAM

Armed Service Vocational Aptitude Battery

12

Scholastic Aptitude Test (S.A.T.)	11 & 12
ACT (American College test)	11 & 12
PSAT (Primary Scholastic Apt. Test)	11
Stanford Achievement Test	1 - 11
Otis Lennon I.Q. Test	1, 4, & 8

GRADUATION REQUIREMENTS

OBCS requires the successful completion of an academic program that meets or exceeds the requirements of the state of Georgia. Students graduating from OBCS are required to have a minimum of twenty-four (24) credits to satisfy graduation requirements. Students who transfer in after their 10th grade year may only be required to earn 22 credits (the state minimum). The additional credits should be acquired by taking additional academic electives.

<u>Core areas of Study</u>	College Prep. <u>Units</u>	Tech Prep. <u>Units</u>
English Language Arts	4	4
Mathematics **	4	3
Science ***	4	4
Social Studies	3	3
Health/Physical Ed.	1	1
Foreign Language	2	0
Fine Arts/Word Processing/ Vocational Ed./Jr. R.O.T.C.	1	3
Bible/Electives ***	5	6
Minimum Total Units	24	24

** Algebra I taken in 8th grade can be accepted as a high school math if it was equivalent to the standard 9th grade Algebra I course in content and instruction and the school (if other than OBCS) provides evidence of its validity.

*** Students entering ninth grade beginning in 2008 must take a fourth year of science during their high school career.

ACADEMIC RECOGNITION

At appropriate times during the year recognition is given to OBCS students who meet high academic requirements. In order for a student to receive recognition for honor roll or principal's honor roll, they must meet or exceed these requirements each of the 6 six-week grading periods.

HONOR ROLL

The honor roll will be published at the end of each six-weeks period. For honor roll eligibility, a student must have all "A's" and "B's" with no individual subject being less than eighty (80).

"A" HONOR ROLL

In order for a student to be eligible for the "A" Honor Roll, all grades for a six-weeks period must be ninety (90) or above, 89.50 will be rounded off to 90.

PRINCIPAL'S HONOR ROLL

In order for a student to be eligible for the Principal's Honor Roll, all grades for a six-weeks period must be ninety (95) or above, 94.50 will be rounded off to 95.

HONOR SOCIETY

The purpose is to recognize students who excel in academic achievement and possess positive Christian traits. Membership in the Senior High Honor Society is open to ninth through twelfth grade students who have obtained and maintained an accumulative average of 92 beginning with the first semester of the student's ninth grade. Junior High Honor Society membership is open to seventh and eighth grade students who have obtained and maintained a 90 accumulative average beginning with the first semester average of the student's seventh grade. 91.50 or 89.50 will not be rounded off to 92 or 90. Membership can be withheld or revoked based on a student's disciplinary record. (See class dismissals.) Students do need to be enrolled at OBCS or another GACS school for 2 semesters to qualify.

HIGHEST ACADEMIC AVERAGE

The highest academic award at OBCS is the Valedictorian Award, which is given to the graduating senior who has obtained the highest combined grade point average (GPA) and numerical average beginning with 1st semester ninth grade. The second highest combined grade point average and numerical average will receive the Salutatorian Award. Any ties will be resolved at the discretion of the administration.

The member of the junior class that has obtained the highest combined academic grade point average and numerical average through their junior year will be declared the Head Junior Marshal.

To qualify for Valedictorian, Salutatorian a student must have been enrolled as a full

time student, taking six classes, earn 1/2 of the required credits for graduation by the state (11) at OBCS, or for Junior Marshall (6.5). During these four consecutive semesters all academic work leading to the OBCS diploma requirements must be successfully completed at OBCS. Summer school or home school units and grades obtained to complete requirements would automatically eliminate the student from the top academic honors stated above.

Honor graduates are determined as those students who have obtained no less than a 92 overall average for grades 9 thru 12.

HIGH SCHOOL CLASS RANK (9-12)

Class Rank is based on an accumulative grade point average beginning with 1st semester of the 9th grade in all credit subjects. Final rank is calculated upon completion of the 8th semester of high school.

GUIDELINES

1. Not more than two units of Home School or Summer School can be applied to remain eligible to be ranked with a student's class. If more than two units of home school or summer school are to be applied, the accumulative average will be recorded in the permanent record as: OBCS, Home School &/or Summer School.
2. Home school or summer school grades are so indicated on the official student transcript. Not more than six units of Home School and/or Summer School can be applied toward a "College Preparatory" diploma from OBCS.

HOPE SCHOLARSHIP PROGRAM

"Hope" is for students attending a Georgia public college, university or technical institute offered by the state of Georgia to students who graduate from high school in the year 2000 and thereafter will be required to earn a "B" average in their core-curriculum subjects. Requirements may change as dictated by the Georgia Student Finance Commission.

Qualifications:

1. Be a Georgia resident.
2. Earn a "B" average (a 3.0 cumulative grade average on OBCS 4.0 scale) or 80 numerical grade average, meeting the college preparatory track. If a student is in the general track, they must have a 3.2 accumulative average on our 4.0 scale or 85 numerical average. The final numerical average cannot be rounded off to obtain an 80 or 85.

ACADEMIC AWARDS DAY (1-12)

An annual Academic Awards Day is held for the purpose of recognizing students for academic and achievement accomplishments earned throughout the year.

ACADEMIC PROBATION (1-12)

When a student has, in the opinion of the faculty and principal, “shut down” academically, (i.e.: refusal to complete homework, study for tests, work on projects, etc.), that student will be placed on academic probation. This probationary status will require that the student correct the study habit deficits and show significant improvement in grades within six weeks following the probation conference. To fail to meet the target grades established in conference will require that the student withdraw from school.

6th - 8th GRADE COURSE OFFERINGS

6th Grade	Bible 6 Math 6 Reading 6 Writing/Grammar 6 Heritage Studies 6 Science 6 Music 6 Physical Education	7th Grade	Bible 7 Math 7/Pre-Algebra English 7 Life Science World Studies Speech/Reading 7 Music 7 Physical Education
8th Grade	Bible 8 Pre-Algebra/Algebra I English 8 Earth Science American History Health/Art Music 8 Physical Education		

9th - 12th GRADE COURSE OFFERINGS

Bible:	Bible 9, 10, 11, 12
English:	English I, II, III, IV
Mathematics:	Pre-Algebra Algebra I Geometry Algebra II

- Trigonometry
- Calculus
- Consumer Math
- Science:** Physical Science (w/lab)
- Biology (w/lab)
- Chemistry (w/lab)
- Advanced Biology (w/lab)
- Physics
- Earth Systems
- Social Studies:** Government/Economics
- World History
- U.S. History
- Economics
- Psychology
- Physical Education:** Personal Fitness/Health
- Weight Training
- Fine Arts:** Speech
- Chorus
- Music Appreciation
- Computer:** Word Processing
- Foreign Language:** Spanish I
- Spanish II
- Electives:** Accounting
- Introduction to Business
- Life Management
- Journalism
- Careers

Recommend courses for College Prep by year:

- | | |
|---|---|
| <p>9th</p> <ul style="list-style-type: none"> Bible 9 English I Algebra I Government/Geography Physical Science Word Processing Personal Fitness/Health | <p>10th</p> <ul style="list-style-type: none"> Bible 10 English II Geometry World History Biology Speech/Life Management Elective |
| <p>11th</p> <ul style="list-style-type: none"> Bible 11 English III Algebra II U.S. History Chemistry | <p>12th</p> <ul style="list-style-type: none"> Bible 12 English IV Trigonometry Economics Psychology |

Spanish I
Advance Biology or Elective

Spanish II
Elective

Recommend courses for Tech Prep by year:

9th Bible 9
English I
Pre-Algebra or Algebra I
Government/Geography
Physical Science
Word Processing
Personal Fitness/Health

10th Bible 10
English II
Algebra I or Geometry
World History
Biology
Speech/Life Management
Elective

11th Bible 11
English III
Consumer Math
U.S. History
Technology or Chemistry
Spanish I or Elective
Introduction to Business or Elective

12th Bible 12
English IV
Economics
Psychology
Spanish II or Elective
Accounting
Introduction to Business or Elective

ATHLETICS/EXTRACURRICULAR ACTIVITIES

SPORTS PROGRAM

OBCS maintains an active interscholastic program in: soccer, basketball and baseball for male students: basketball, softball, and cheerleading for female students, grades seven through twelve. There are eligibility requirements as outlined in information obtained from the Georgia Christian Athletic Association. An Athletic Awards banquet is held each spring.

ACADEMIC ELIGIBILITY

1. Computation of academic eligibility for athletes shall be done on the basis of grade reports issued each three weeks during the school year. The first of these is to be issued during the fourth week of school and should be based on grades compiled during the first three weeks. Subsequent reports will be issued every third week of classes thereafter through the school year (week 7, 10, 13, etc.)
2. In order for an athlete to be eligible for competition, he or she must attain at least a 2.0 average on a 4.0 scale and have a passing grade in all subjects.

3. If an athlete does not attain at least a 2.0 average on a three-week report, he or she will be ineligible for competition in all GCAA games or contests (region or non-region) until the issuance of grade reports.
 - A. If a student is academically eligible at the 9th, 18th, or 27th week of school when grade reports are issued, but when grades are checked at the three-weeks period he falls below a 2.0 average, an additional three weeks of evaluation may be granted by the principal. This should be granted only, if in the judgment of the principal, the student will be able to raise his grade point average to a 2.0 by the end of the additional three-weeks. In such a case, the student will be placed on “academic probation”. If this student does not attain a 2.0 average at the end of the additional three weeks, he must remain off the team (including the next sport if this should apply) for the six weeks instead of three weeks.
 - B. If a student is academically ineligible at the time of the 9th, 18th, or 27th week of school on the respective grade reports (progress reports or report card whichever applies), no academic probation will be granted during the next 9 week period.
4. Eligibility for fall and winter sports is evaluated beginning the first day of school and eligibility for spring sports begins the first day of second semester.

BOOSTER CLUB

The purpose of the OBCS Booster Club is to organize and generate support for all OBCS athletic programs. Thank you officers, parents and friends for your support and encouragement with our athletic program. Your assistance and cooperation are greatly appreciated.

PARTIES

Parties are permitted at OBCS for classrooms in the elementary school (1-5). Contact your child's teacher for information.

FIELD TRIPS

Field trips are encouraged in order to extend the learning process to community areas of interest and involvement. Faculty members plan and supervise these selected field trips using approved school transportation and drivers.

GUIDELINES FOR FORMAL ATTIRE FOR OBCS

Our goal is to present a consistent Christian testimony as we represent our Lord and OBCS before a lost and dying world. As stated in Romans 12:1-2, we do not want to allow our standards to be determined by the fads and fashions of this world, but rather we want to seek the mind of God, and His Word, regarding our appearance.

Girls:

1. No more than two (2) inches below normal bra line in the back.
2. Must be cut high enough in front so as to show no cleavage.
3. Must fit tight enough in front so that nothing is revealed when leaning forward.
4. Must have an armhole or be seen and approved by school personnel.
5. No bare shoulder.
6. Straps must be at least 2 ½ inches in width. No spaghetti straps.
7. Must fit loosely enough below waist not to show undergarment lines.
8. Must fit loosely enough below waist so as not to show shape of the lower body.
9. No split above the middle of the knee.
10. No loud or obnoxious patterns or colors.
11. All formal wear needs to be approved by appropriate school personnel.

Boys:

1. Proper coat and tie or tuxedo required (No mismatched coats, shirts, pants, or ties in color or pattern).
 2. No visible garters to be worn.
 3. No loud or obnoxious patterns or colors.
 4. Shoes must be appropriate for the clothing being worn (No tennis or athletic shoes with dress clothes).
 5. Belt or suspenders (matching the clothing worn) must be worn.
 6. All clothes should be clean and worn neatly at all times.
 7. Hats must be appropriate for the clothing being worn (No baseball caps with suits or tuxedos).
- ** These guidelines apply to OBCS staff (and spouses) as well as students and their dates at OBCS sponsored events.**

COUPLES

Dating among students is neither encouraged nor discouraged by the school. Each student is to be above reproach in his behavior toward both students and guests. There is to be no physical contact between male and female students before, during or after school, or at any school function.

SOLICITATIONS FORBIDDEN

Solicitation by parents or students is forbidden at OBCS without administrative approval. This policy includes the selling of tickets, candy, etc.; the distribution of political or religious materials; and the circulation of petitions.

FUND RAISING

All "Fund Raising" projects are to have approval by the Principal. Projects may be sponsored by the administration, classes, clubs and organizations, the Booster Club and Moms' Prayer Group.

ADMINISTRATION, FACULTY AND STAFF

The full time faculty in grades 1-12 including administration is composed of eighteen members. They hold degrees from the following institutions of higher learning: Tennessee Temple University, Trinity Baptist College, Valdosta State University, Jones College, Troy University, Fort Valley State College, University of Georgia, Southern Methodist College, Andersonville Theological Seminary, Bloomfield College, Covington Theological Seminary, Liberty University, Bethany Bible College, Campbell University, Pensacola Christian College and Florida State University.

NOTIFICATION CONCERNING ASBESTOS

The management plan for asbestos containing building materials (ACBM) required by the federal Asbestos Hazard Emergency Response Act (AHERA) was performed for OBCS during the summer of 2018, by an accredited inspector. The management plan is on file at the school office and is available for possible inspection upon reasonable notice.

ASSEMBLY

Once a month an assembly, requiring all students and teachers will be held to review guidelines and policy, emphasizing areas of strength and weakness. These will be held on an "as needed" basis.

OPEN BIBLE Christian School

PARENT & STUDENT HANDBOOK 2018-2019 School Year

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